

Bonterra Community Development District

Board of Supervisors

Omer Zeyrek, Chairman
Mario Aguirre, Vice Chairman
Frank Garcia, Assistant Secretary
Ines Gomes, Assistant Secretary
Lisette Victorero, Assistant Secretary

District Staff

Timothy Day, District Manager
Gregory George, Esq. District Counsel
Peter Pellerito, P.E., District Engineer
Drunnys Cepeda, Club and Field Manager

Meeting Agenda

Thursday, February 1, 2024– 6:00 p.m.
Call in number 1-646-838-1601, Meeting ID 328 560 457

1. **Call to Order and Roll Call**
2. **Public Comments (Limited to 3 Minutes Per Speaker)**

The Audience Comment portion of the agenda is where individuals who are present may make remarks on matters that concern the District. Each individual is limited to three (3) minutes for such remarks. The Board of Supervisors or Staff are not obligated to provide an immediate response as some issues require research, discussion and deliberation. If the comment concerns a maintenance-related item, it will need to be addressed with the Club and Field Manager outside of the context of the meeting. In the event the Board discusses an item not on the agenda, individuals will have an opportunity to make remarks concerning that item before any action is taken on the item by the Board. Such remarks will also be limited to three (3) minutes.

3. **Presentation by the Architect, Mr. Pasquale, for Observations and Recommendations Regarding the Current Water Problem in the CDD**
4. **Consent Agenda**
 - A. Approval of Minutes of the January 4, 2024 Meeting
 - B. Acceptance of Financial Report as of December 31, 2023
5. **District Attorney's Report**
 - A. Discussion of Ethics Training Memorandum
6. **District Engineer's Report**
7. **District Manager's Report**
 - A. Presentation of Fourth Quarter Audit Compliance Report
 - B. Consideration of Insurance Proposal from Brown & Brown
 - C. Consideration of Resolution 2024-01, Records Retention Policy
 - D. Consideration of Resolution 2024-02, Electronic Signature Policy
 - E. Discussion of BrightView Landscaping Contract

- 8. Club and Field Manager's Report**
 - A. Discussion of Flooring Proposals
 - B. Discussion of Fitness Center Upgrade
- 9. New Business and Supervisor Requests**
- 10. Adjournment**

***The full agenda package is available upon request via email. Please send requests for the agenda package to Janice.Swade@Inframark.com.**

The next Meeting is scheduled for Thursday, March 7, 2024 at 6:00 p.m.